



Vanessa Reeves

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Home Name: _____

Name: _____

Phone: _____

Mailing Address: _____

E-mail: _____

Service Address: _____

Preferred method of contact Phone E-mail Text

Cleaning Rates (based on mileage) per cleaner

Monday - Friday _____

Saturday - Sunday _____

Type of Cleaning:

- Basic Party/Special Occassion Move In/Out _____
- Deep Clean Construction Cleaning Other: _____

How Often:

- One Time Weekly Bi-Monthly
- Monthly Bi-Weekly Other: _____
- By request

Day of Cleaning: M T W T F S Sun. Flexible Other _____

Time of Cleaning:

- Morning Afternoon Evening Overnight Flexible Set Time

Length of Cleaning: *All cleanings minimum 3 hrs +

- Set time _____ hrs/per cleaner Flexible whatever needed Between _____ - _____ hrs

Access to Home: *A \$75 fee will be charged if cleaner can not access home at scheduled time.

- Key Owner Home Code _____

Important Information (Initial _____)

- Cancellations/Rescheduling - We require 2 business days notice of cancellation and/or rescheduling. A \$75 fee will be accessed if proper notice is not given. All cancellations should be done via email.
- All Federal Holidays, Mother's Day & Father's Day are DOUBLE the normal rate.
- In compliance with NY State Tax codes, all taxable services are subject to 8% NY State Sales Tax.
- All cleanings require water & electricity and in winter months heat for services to take place. A \$75 fee will be accessed if not notified of special circumstances.

Reeves Mountain Cleaning

Client Signature

Date

This agreement will remain valid for future service, with the exception of any agreed to changes in services, fees, visits and times. This agreement can be cancelled by either party at any time with no charge if done prior to 72 hours.